



## ON BOARD! Professional Training

Friday, January 26, 2018, 8:45am – 5:00pm

Leadership Center for Excellence, 4420 N. Fairfax Drive, 4th Floor, Arlington, VA 22203

**GOAL:** To provide a broad overview of service on a board

*All sessions led by Betsy Frantz unless otherwise noted.*

### AGENDA

- 8:45am NETWORKING AND BREAKFAST
- 9:00am WELCOME
- 9:30am NONPROFIT SECTOR & BOARD STRUCTURE
- **Nonprofit Sector Overview**
  - **Board Governance Models**
  - **Life Cycle of Nonprofits**
- 10:15am BREAK
- 10:30am BOARD ANCHORS
- **Financial Management – Robin Norman**, Senior Vice President / CFO, Virginia Hospital Center
- 11:15am INTERACTIVE PANEL DISCUSSION
- **Elizabeth Jones Valderrama**, Executive Director, OAR
  - **Kathy Sibert**, President/CEO, A-SPAN
  - **Tim Hughes**, Executive Managing Shareholder, Bean, Kinney & Korman, P.C. Member, Arlington Chamber of Commerce Board of Directors
- 11:45am LUNCH
- 12:15pm BOARD ANCHORS (continued)
- **Legal Responsibilities and Risk Management – Tim Hughes**, Executive Managing Shareholder, Bean, Kinney & Korman, P.C.

## AGENDA (CONTINUED)

- 1:00pm      **BOARD STRUCTURE**
- **Board Roles and Responsibilities**
  - **Board vs. Staff Responsibilities**
  - **Effective Board Meetings**
- 2:00pm      **STRATEGIC PLANNING SNAPSHOT**
- **Strategy vs Operations**
  - **Succession Planning**
- 2:15pm      **BOARD DEVELOPMENT**
- **Recruitment: Who do you want on your board?**
  - **Orientation: Board Forms and Engaging New Members**
- 3:00pm      **BREAK**
- 3:15pm      **BOARD FUNDRAISING**
- **Show Me the Money**
  - **Donor Centric Fund Development**
- 4:15pm      **SUPPORTING ONE ANOTHER**
- 4:30pm      **WRAP-UP**
- 4:45pm      **BOARD MATCHING**
- **Lisa Fikes, Director, Volunteer Arlington**
- 5:00pm      **ADJOURN**